

# Parent Portal Activation Instructions

1) Hopefully you are already familiar with the St. Paul Public Schools 'Parent' page. If not, be sure to visit it regularly:

<http://www.spps.org/parents>

The screenshot shows a web browser window displaying the Saint Paul Public Schools Parent Portal. The browser's address bar shows the URL <http://www.spps.org/parents>. The page header includes the Saint Paul Public Schools logo and a navigation menu with links for Schools, Directory, Calendar, Employment, Leadership, Sitemap, and Data Center. A search bar is also present. The main content area features a 'Welcome Parents and Families!' section with a photo of a family and text about school choice and involvement. A callout bubble highlights the 'Parent Portal' link in the 'In This Section' area.

**Parent Portal**  
The **Parent Portal** provides secure access to student information including library book due dates, lunch money account balances and even homework.

2) Once there, you should notice a Parent Portal link on the right hand side of the page. Click on that link to access Parent Portal (an information site that will give you access to all District information relating to your children).

3) If you already have a Parent Portal Login, enter it here. You can use your child's login if you wish. If you have more than one student in the St. Paul Public School District, I encourage you to get your own personal login. This will allow you to see all your childrens' information on the same screen, without having to relogin for each child.

4) To obtain your own login, you first must request an activation key. Do so by clicking here!

Campus Parent Portal Login

https://ereport.spps.org/campus/portal/stpaul.jsp

MyStuff TechStuff WashStuff Blogs HomeToolbar Searches Latest Headlines MBI06.gi

Google Search ABC Check AutoLink Subscribe AutoFill

**Infinite Campus**

Welcome to the ST PAUL Campus Portal! Here you will find instant access to accurate, current and confidential information about your child(ren)'s school attendance, grades, class assignments and more!

**Tell me more!**

In English  
En Español

**First time using Campus Portal?**

If you have been assigned a Campus Portal Activation Key, [click here](#)

If you do not have an Activation Key, [click here](#)

**Already have a Campus Portal account?**

User Name

Password

Log In [Problems logging in?](#)

5) Once there, fill out the necessary information on the form. You only need to enter one of your child's data, as the 'household' code will gather everyone else into your account. You MUST have an E-Mail address to receive your activation code. If you do not have one, there are a variety of FREE online E-Mail servers to choose from, including GMail, Hotmail, and Yahoo Mail.

Please fill out all of the following fields to request your Activation Key. **required \***

Head of Household (Parent or Guardian)

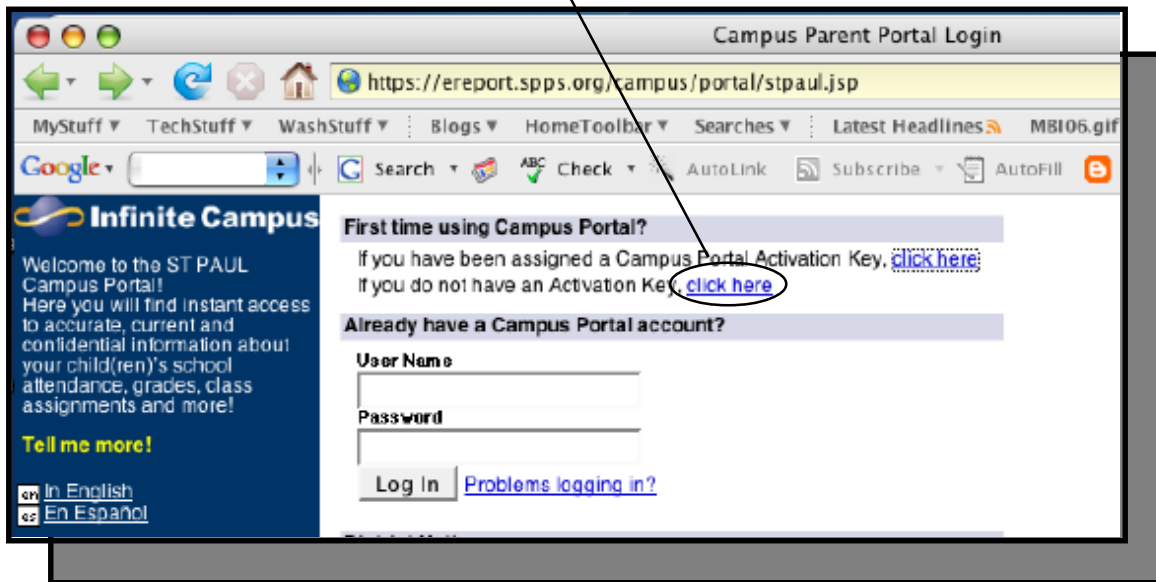
Last Name:\* First Name:\* House Number (eg 123 for 123 Main St.)\*

Email\*

Student Name (you need only enter one student to access all)

Last Name:\* First Name:\* Birthdate\*  
(e.g., 3/1/1992 or 3/1/92)

6) Once you receive your 'Activation Code,' return to the Parent Portal page to activate your login by clicking here:



7) That will bring you to the activation page. Be very careful and make sure you enter the code exactly as it shows in your E-Mail

8) You now have your own personal login to Parent Portal. Be sure to login frequently to monitor your child's progress, review lunch money balance, and other features.

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